

MEETING NOTES

Meeting	Fulton County Hazard Mitigation Plan Steering Committee Kickoff Meeting						
Date	May 30, 2019 Time 6:00 – 7:00 p.m.						
Location	Fulton County EOC Conference Room, Services for Children Building, 219 North Second Street, McConnellsburg, PA						
	Mary K. Seville, Planning & Mapping Director, Fulton County Planning & Mapping Department						
	Brian Barton, Fulton County Emergency Management Agency (EMA)/911						
	Seleen Shives, Fulton County Conservation District						
	Donna Welsh, Fulton County Local Emergency Planning Committee (LEPC), Ayr Township						
	Marlin E. Harr, Supervisor, Ayr Township						
	Richard Harr, Supervisor, Belfast Township						
	Kelly Peck, Secretary/Treasurer, Bethel Township						
	LuAnne Keebaugh, Secretary, Licking Creek Township						
Attendees	Rick Buterbaugh, Council Member, McConnellsburg Borough						
Allenuees	Ted Gress, Supervisor, Taylor Township						
	Rod Kelly, Supervisor, Taylor Township						
	Murray Romig, Supervisor, Taylor Township						
	Eric Reckner, Emergency Management Coordinator, Thompson Township						
	Alan H. Michael, Supervisor, Union Township						
	Alan Crawford, Safety Coordinator, Mellott Company						
	Marjorie Hudson, Fulton County Resident						
	Jacob M. Crider, Emergency Management Coordinator/Assistant Director, Franklin County Department of Emergency Services (DES)						
	Bob Povlich, Planning Coordinator, Franklin County DES						

Discussion Points

This section summarizes each discussion point addressed during the Steering Committee Kickoff Meeting.

Introductions

Ms. Seville welcomed attendees to the meeting and the planning process. Attendees introduced themselves and identified the organizations they represented.

Planning Process

Ms. Seville discussed the planning process to be used to update the HMP. She explained that the process begins with examining the following hazards of concern for the County, as identified in the 2015 HMP:



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Natural	Human-made Hazards	
Drought	Radon Exposure	Dam Failure
Earthquake	Subsidence and Sinkholes	Environmental Hazards
Flood, Flash Flood, Ice Jam	Tornadoes and Windstorms	Transportation Accident
Hailstorm	Wildfire	
Landslide	Winter Storm	

Ms. Seville described the Evaluation of Identified Hazards and Risk Worksheet that was distributed to the attendees. The worksheet captures information from each municipality regarding changes in each municipality's vulnerability to the hazards of concern and additional hazards of concern to be considered. Attendees agreed to keep the same hazards from the 2015 plan in the updated version. Attendees will complete the worksheet and return them to Ms. Seville. Attendees identified and discussed hazard events that affected the county since 2015.

Ms. Seville then discussed the process for updating the hazard profiles and the specific scenarios that will be used in assessing the County's vulnerability to certain hazards. The following scenarios will be examined using Federal Emergency Management Agency's (FEMA) Hazards U.S. (HAZUS) software:

- Earthquake: the 500-year Mean Return Period (MRP) event
- Flood: the 1-percent annual chance flood
- Wind: the 100- and 500-year MRP events

The next step in the planning process is to update the County's and municipalities' capability assessments. A Capability Assessment Survey was distributed to the attendees to collect information regarding their planning and regulatory, administrative and technical, financial, and education and outreach capabilities. Ms. Seville reviewed each capability category with the attendees. Ms. Seville then identified the National Flood Insurance Program (NFIP) Survey worksheet for gathering information from the municipal floodplain administrator regarding the municipalities' floodplain management programs and compliance with the NFIP.

Once the risk assessment and capabilities assessment are updated, they will be reviewed with the Steering Committee and general public at a public meeting.

Ms. Seville next discussed the process for updating the mitigation strategy, which consists of reviewing the existing goals and objectives, determining the status of mitigation actions from the 2015 HMP, and identifying new mitigation actions to include in the updated HMP. Ms. Seville reviewed the Mitigation Strategy 5-Year Mitigation Plan Review Worksheet with attendees. The worksheet collects stakeholders' input on the goals and objectives from the 2015 HMP and provides an opportunity for municipalities to describe the progress made on implementing their mitigation actions since the HMP was last approved. Attendees agreed to keep the 2015 HMP goals and objectives for the updated version.

Each municipality is asked to describe the status of each action that applies to that jurisdiction. Ms. Seville told the attendees about a Mitigation Strategy Workshop that will be conducted during the planning process to help



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stakeholders identify specific, implementable mitigation actions to include in the HMP. Following the workshop, a Steering Committee Meeting will be held to review the updated mitigation strategy. The Steering Committee Meeting will be open to the public.

Ms. Seville then discussed the layout of the HMP. The risk assessment, capabilities assessment, and mitigation strategy would each be included as a section of the HMP. Other sections include the County Profile, Documentation of the Planning Process, and the Plan Maintenance section.

The draft HMP will be presented to the Steering Committee for review and comment. Tetra Tech, the county's HMP consultant, will incorporate any changes identified by the Steering Committee. The draft HMP will then be posted for a period of 30 days, after which a public meeting will be held to collect and review feedback on the HMP. Tetra Tech will address any suggested changes and will submit the HMP to the Pennsylvania Emergency Management Agency (PEMA) and FEMA for formal review. Tetra Tech will make any required changes and resubmit the HMP, as necessary, until FEMA grants it "approvable pending adoption" (APA) status.

Ms. Seville explained that the HMP cannot be formally approved by FEMA until the County and at least one participating municipality formally adopt the HMP. FEMA grants APA status to let the communities know that the HMP will be approved once it is adopted so that the communities do not adopt the HMP only to have to re-adopt it after any changes are made.

Once the HMP secures APA status, the County and the municipalities will formally adopt the updated HMP. The existing HMP does not expire until September 2020. Ms. Seville stated that she expects the updated HMP to be fully approved in April 2020. The County and municipalities will then begin the implementation process, which will include conducting regular meetings of the Steering Committee and other stakeholders and implementing specific actions and projects.

Review Schedule

Ms. Seville reviewed the following project schedule with attendees:

- The risk assessment and capabilities assessment will be updated by August 2019.
- The Steering Committee will review the risk assessment and the capabilities assessment at a Steering Committee meeting to be held once the assessments are complete in late August 2019.
- The mitigation strategy will be updated by October 2019.
- The HMP will be drafted by early November 2019 and submitted to PEMA for review at the end of December 2019.
- The HMP will be submitted to FEMA for review in the middle of February 2020.
- Depending on the length of the FEMA review process, the HMP is estimated to receive APA status by April 2020.

Next Steps

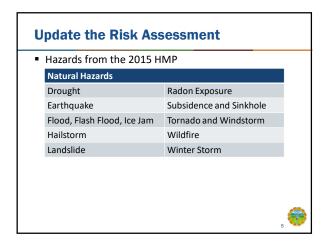
Ms. Seville requested relevant documents (such as comprehensive plans, capital improvement plans, floodplain management ordinances, etc.). Municipalities will complete the four worksheets and provide them to Ms. Seville. Tetra Tech will complete the risk assessment and post the draft hazard profiles to the county HMP website. Ms. Seville thanked attendees for their time and participation.

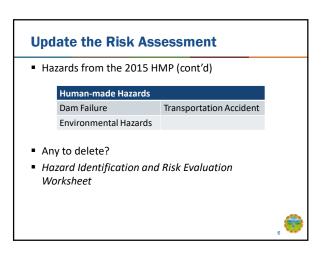






Introductions Name Organization Role Experience with Hazard Mitigation Vertication Adopt the HMP for Review Adopt the HMP Implement the HMP







Update the Risk Assessment

- Update Hazard Profiles
 - Events since January 2015
 - Robust hazard descriptions
 - Updated vulnerability assessments
- HAZUS-MH Analysis
 - Earthquake 500-year mean return period (MRP) event
 - Flood 1-percent annual chance floodplain
 - Wind 100- and 500-year MRP event

Update the Capabilities Assessment

Capabilities

- Planning and Regulatory Capability
- Administrative and Technical Capability
- Financial Capability
- Education and Outreach
- Self-Assessment of Capability
- Capability Assessment Survey
- NFIP Survey
- Steering Committee Meeting (open to the public) to Review Risk and Capabilities Assessments

Update the Mitigation Strategy

- Review Goals and Objectives
- Determine Status of Mitigation Actions
- Mitigation Strategy 5-Year Mitigation Plan Review
 Worksheet
- Identify New Mitigation Actions/Projects
 Focus on specific, implementable actions!
- Conduct Mitigation Strategy Workshop
- Conduct Steering Committee Meeting (Open to the Public) to Review Updated Mitigation Strategy

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Update Other Sections of the HMP

- County Profile
 Updated data
- Planning Process
- Documentation of the update process
- Plan Maintenance
 - Incorporation into other plans as well as determining ways to incorporate other plans into the updated HMP

Submit the HMP for Review

- Review Draft with Steering Committee
- 30-day Public Comment Period
- Conduct Public Meeting to Review the Draft
- Submit for PEMA Review
 - 14 to 28 days
- Submit for FEMA Review
 - 45 days
- "Approvable Pending Adoption" Status

Adopt the HMP

- County and at least one participating municipality
- FEMA Approval
- Adoption Deadline September 2020



Implement the HMP

- Annual Review Meetings
- Stakeholder Meetings
- Implement Mitigation Actions and Projects

 Integrate actions where appropriate

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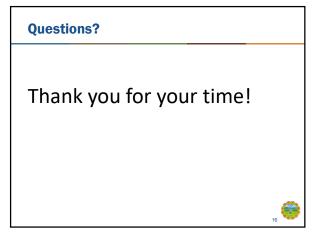
Review Schedule

- Risk Assessment

 April August 2019
- Capabilities Assessment
 May August 2019
- Mitigation Strategy
- May October 2019Draft Plan by early November 2019
- Submit to PEMA by the end of December 2019
- Submit to FEMA by the middle of February 2020
- "Approvable Pending Adoption" by April 2020

Next Steps

- Document Request
- Complete Municipal Worksheets
- Update the Risk Assessment









FULTON COUNTY HAZARD MITIGATION PLAN UPDATE Steering Committee Kickoff Meeting

Thursday, May 30, 2019 | 6:00 – 8:00 p.m.

1. Introductions

2. Planning Process

- a. Update the Risk Assessment
- b. Update the Capabilities Assessment
- c. Update the Mitigation Strategy
- d. Update Other Sections of the HMP
- e. Submit the HMP for Review
- f. Adopt the HMP
- g. Implement the HMP
- 3. Review Schedule
- 4. Next Steps
- 5. Questions





FULTON COUNTY HAZARD MITIGATION PLAN UPDATE Steering Committee Kickoff Meeting



Thursday, May 30, 2019 | 6:00 – 8:00 p.m.

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pya tel	RESIDENT	FRANKLAN COUNTY DES	Bethel Twp	Taylor TRID	Taples Tap	Taylor Twp	Belfast Trup	THIMPSON TOWNSHIP	FRANKLIN GUINTY DES	AGENCY / ORGANIZATION
	Webstersmill@ apl.com	SMCRIDECO FRANKLAN 7,7-2642613 CUUNTYPA. GOV	bethelitup@frontienet				betas I Euro pertier com 717573 4232	ERKI SO AVE COM	ruper lich @franklin rewstypsisor	E-MAIL ADDRESS
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FULTON COUNTY HAZARD MITIGATION PLAN UPDATE Steering Committee Kickoff Meeting



Thursday, May 30, 2019 | 6:00 – 8:00 p.m.

Brian Bartan	Mary K. Seville	Licking Creek	Huns H. MICHAR	Rick Buterbrugh	Seleen Shives	Donna Welsh	ALAN CRANFORD	NAME / TITLE
Fultar la CMA/9/1		Licking Creek Twp Hubbard Frontiernet. net	Union-two	MCCbq, Bora	Fulton Co. Conservation	Fulton LEPC/Aye	MELLOTT COMPANY	AGENCY / ORGANIZATION
li shartar @ Ce. Ful tan po. US	Meseville Co. Ruton.pa.us	1: King Creekol@ 14 100 frontiernet.n	AHMICHAELYOGWAIL COM 3547		seleen @fultoncounty conservation district.or	We1sh 5977 @yahoo.com 717-860-6823	accorbid@Mellothscom	E-MAIL ADDRESS
717-485-3201	6115-584-616	717-830-3115 et	717-503-47 COM 3547	117-485-581	717-816-9485	· 717-860-6823	717- 316-8481	TELEPHONE

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